

Motion Pictures APPLICATION PROCEDURE FOR APPLICANTS WITH AN INTERNATIONAL UNIVERSITY ENTRANCE CERTIFICATE

The application procedure for the BA Motion Pictures at the University of Applied Sciences Darmstadt consists of a formal application and an artistic entrance examination. The formal application must be submitted through UNI ASSIST (University Application Service for International Students). The entrance examination is based on a digital portfolio with 3 work samples according to the specifications published by the faculty of Media and a full-day examination carried out by the Motion Pictures Department. Upon request, international students may take the artistic entrance examination as distance exam.

01_ACADEMIC APPLICATION PREREQUISITES

In order to study Motion Pictures you will need a valid University Entrance Certificate. If you obtain your University Entrance Certificate only after the application deadline, you must submit a certification of enrollment from your school and the last two school reports. If you do not have a University Entrance Certificate at all and do not expect to obtain it in the year of your application, you may apply for admission based on outstanding artistic aptitude. As the Motion Pictures Programme is mainly carried out in English language, English language proficiency is mandatory and must be given through proof of a B2 Certificate or through an English grade better than average on your school report.

02_FORMAL APPLICATION | UNI_ASSIST

The University of Applied Sciences Darmstadt is a member university within the uni-assist Association. Upon payment of a service fee, uni-assist pre-checks which entitlement study applicants have to study in Germany based upon the guidelines of the German Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen, ZaB). So in order to formally apply for the Motion Pictures Programme please register on the uni-assist online portal: <https://www.uni-assist.de/en/>

Create your application form and then send it to uni-assist electronically. Once this is done, please print out the application form, sign it and send the signed paper form to uni-assist along with the following documents which you must provide in form of officially authenticated copies and sworn translations:

- School leaving certificate
- Depending on your country of origin, a certificate proving that you have passed the University Entrance Examination
- If you have already studied in your home country, please also send in documentation confirming your years of study
- English Language Certificate (B2; IELTS; TOEFL, etc.)
- Copy of your passport

Please send your formal application documents until April 15th to:

Hochschule Darmstadt
c/o uni-assist e.V.
D-11507 Berlin
GERMANY

Please note: There is a service fee which must be paid until April 15th and which is an obligatory part of the formal application!

If you have any questions regarding the formal application procedure please refer to the Student Service Center of Hochschule Darmstadt University of Applied Sciences. Contact: Mrs. Ruth Dunn | Mrs. Billie Ahl | Mrs. Denise Kaufmann
Phone: +49.6151.16-33335 | E-Mail: international@h-da.de

03_APPLICATION FOR THE ARTISTIC ENTRANCE EXAMINATION | DIGITAL PORTFOLIO

In order to take the Entrance Examination you must submit a curriculum vitae (including artistic, cinematic and narrative interests; description of experience/skills in the field of study; description of social engagement) a motivation statement (max. 10 lines) and a digital portfolio with 3 work samples, such as movies or videos, pictures, text storyboards. Please note:

- You may send a maximum of 3 digital work samples only (USB Stick, H264 file, Jpeg Pictures, Text or Storyboards as Pdf).
Label the data device clearly with your full name
- Make sure that the data device and all files run flawlessly
- The work samples will not be returned unless you add a stamped and self addressed envelope
- Fill in and include the Entrance Examination Application Form (provided with this document) as well as your cv and motivation statement

Please send your Entrance Examination Application (digital portfolio, curriculum vitae, motivation statement, entrance examination application form) until June 1st to:

Hochschule Darmstadt
University of Applied Sciences
Student Service Center
Haardtring 100
D-64295 Darmstadt
GERMANY

04_ ARTISTIC ENTRANCE EXAMINATION

The Motion Pictures Entrance Examination consists of two stages:

Stage 1: Portfolio Examination (Assessment of your work samples by the Board of Examiners)

If you pass the portfolio examination you are admitted to Stage 2.

Stage 2: Presence Examination (admission only upon successful completion of Stage 1)

If you pass the Portfolio Examination you will receive an invitation for the Presence Examination which takes place on the Media Campus in Dieburg, Germany and includes a practical test and an interview. During the practical test you will be asked to complete creative and conceptual assignments. In the interview the Examiners will ask questions with regard to your digital portfolio, your motivation and your knowledge and practical experience in the field of study. The entire Presence Examination will be carried out in English language. You will receive written notification on your Motion Pictures Entrance Examination results. In case of failure the Entrance Examination may be repeated once.

If you have further questions regarding the Entrance Examination please contact the Chairperson of the Motion Pictures Entrance Examination Board.

PLEASE NOTE: If you are unable to travel to Germany for the Presence Examination, you may apply for Distant Examination. Please address your reasoned request with proof of residence to the Chairperson of the Motion Pictures Entrance Examination Board.

05_ ADMISSION AND ENROLMENT

The final admission to the Motion Pictures programme is based on the outcome of your formal uni-assist application in combination with your Entrance Examination result. If, according to the uni-assist pre-check, you have direct entitlement to study and you have successfully passed the Artistic Entrance Examination, you will receive a letter of acceptance with all important information about the enrolment.

The Entrance Examination is successfully passed if a minimum of 60 points is achieved.

If you have no entitlement to study according to the uni-assist pre-check, final admission and enrolment may still be given - provided you give proof of "outstanding artistic aptitude" in the Motion Pictures Entrance Examination.

"Outstanding artistic aptitude" is given if you achieve a minimum score of 90 points.

A passed Artistic Entrance Examination is valid for two continued examination periods.

If, according to the uni-assist pre-check, you have indirect entitlement to study and you have passed the Entrance Examination with the minimum score of 60 points, you must take the Studienkolleg – preparatory course. Before being accepted for the Studienkolleg, you need to pass an entrance test. This test assesses your command of German and your basic knowledge in your chosen subject area. Even though the language of instruction for the study programme you apply for is English, you need sufficient German language skills in order to get the invitation for the Studienkolleg – preparatory course entrance test.



Uni Assist Application Number:

Application for the BA Motion Pictures Entrance Examination 2019

| | | |
|---------------|----------------|--------------|
| Last Name | First Name | Gender |
| Date of Birth | Place of Birth | |
| Country | Post Code | Phone Number |
| City | Street | E-Mail |

Last Name:

First Name:

1. I have applied at Darmstadt University of Applied Sciences for the Bachelor Motion Pictures previously and have taken the Entrance Examination before.

- No
- Yes, in the year _____
- I passed the Entrance Examination
- I did not pass the Entrance Examination

2. I have enclosed my CV in English language Yes No

- Curriculum vitae (personal data sheet) including:
- artistic, cinematic and narrative interests.
 - description of experience/skills in the field of study.
 - description of social engagement

3. I do not have a university entrance qualification to study in Germany. Therefore I apply for the "Outstanding artistic aptitude" in the MP Entrance Examination.

- No Yes

4. I have enclosed a Motivation Statement Yes No

Explain your motivation to study Motion Pictures in English language (max. 10 lines).

Answer the following questions:

- a) Give a brief outline of your experiences so far in the field of Motion Pictures and which way they influenced your decision to apply for this programme.
- b) What are your career goals and in which way do you expect the Motion Pictures programme to support you in reaching these goals?
- c) Which aspects and features of the Motion Pictures programme do you consider particularly interesting and relevant?
- d) Name your particular personal strengths, skills and talents which in your opinion qualify you for studying Motion Pictures.

5. My digital portfolio (data device) with 3 work samples is included Yes No

Please state title as well as format/genre of work samples. In case of team work specify your role /contribution

| | | |
|----------|-------|--------------|
| 1 | Title | Format/Genre |
| 2 | Title | Format/Genre |
| 3 | Title | Format/Genre |

6. I hereby declare that my digital portfolio is based on unaided work. I have specified all elements within the submitted body of work that result from joint authorship or that were taken from other sources.

| | |
|-------------|-----------|
| | |
| Date, Place | Signature |

Last Name:

First Name: