

Application Procedure Master **Expanded Media** for international applicants

Hochschule Darmstadt is a member university within the uni-assist association. Upon payment of a service fee, uni-assist pre-checks whether applicants are formally entitled to study in Germany based upon the guidelines of the German Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen, ZaB) and whether your application is complete and the application documents meet our requirements for admission.

APPLICATION

Please be aware that for Master Expanded Media you must apply on two levels:

1. Formal + 2. Artistic entrance examination application

1. FORMAL APPLICATION THROUGH UNI-ASSIST:

Please register in the uni-assist online portal! Create your application form and submit it to UNI ASSIST online.

Once this is completed, please upload all requested documents on the uni-assist online platform. Due to COVID-19, no certified copies are required. Submit your certificates in their original language, accompanied by a certified (sworn) translation in German or English. You must upload the following documents:

- Your **School leaving certificate**. Normally a completed Bachelor's degree is sufficient; however, there are many cases where a secondary school certificate will still play an important role in the evaluation of your entitlement to study in Germany. It is impossible to tell in advance if your secondary school certificate will be required, this can only be determined during the application process. If the secondary school certificate is missing from your application, your application will be rejected.
- Your **Bachelor's degree** in a related subject from a recognized university. 'Recognized' means that the university must be accredited according to the laws and regulations of the country in which it is based.
- The **transcript of records/diploma supplement** for all study years (precondition is a full-time study program)
- proof of English language proficiency of at least level B2 (e.g.: IELTS 5.5 level according to the Common European Framework of Reference CEFR, TOEFL B2, TOEFL IBT at Home Edition, TOEIC B2, Cambridge Certificate B2 FCE)
- Copy of your **passport**

DEADLINE FOR FORMAL APPLICATION VIA UNI ASSIST:

- **Application closing date for a winter semester is 1st June (from-mid April on).**
- **Application closing date for a summer semester is 1st December (from mid-October on).**

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2. APPLICATION FOR THE ARTISTIC ENTRANCE EXAMINATION

In order to take the Artistic Entrance Examination you must submit the following documents to Darmstadt University of Applied Sciences digitally (via data upload):

- a detailed curriculum vitae (table form)
- Statement of motivation (personal statement) in video format, explaining the personal interest in this Master's program and the chosen focus (max. 3 min length);
- a portfolio with 4 work samples.
- Exposé for a media-practical research project in the chosen focus area;
The topics will be published for the winter semester in mid-April and for the summer semester in mid-October at this web address: <https://em.medien-campus.h-da.de/apply/>
- Completed Entrance Examination Application Form (provided with this document on page 4-5)
- proof of English language proficiency of at least level B2 (e.g.: IELTS 5.5 level according to the Common European Framework of Reference CEFR, TOEFL B2, TOEFL IBT at Home Edition, TOEIC B2, Cambridge Certificate B2 FCE)
The completion of a degree programme in English may be recognised as proof of English language proficiency upon the applicant's request. The decision is made by the examination board.
- If available: Proof of practical experience (job references, letter of recommendation)

DEADLINE FOR ARTISTIC ENTRANCE EXAMINATION APPLICATION:

- Application closing date for a winter semester is 1st June (from mid-April on).
- **Application closing date for a summer semester is 1st December (from mid-October on).**

Please send all application documents related to the artistic entrance examination including your digital portfolio as specified above to Darmstadt University of Applied Sciences via data upload. Use the following link and password:

<https://cloud.h-da.de/s/tnxo8CZez6tJ7R9> | Password: Wintersemester2024

IMPORTANT:

- **Name every single file you submit according to the following naming convention:**
applicationnumber_lastname_filename
- **Before uploading your data, combine all files in one ZIP-file**
- **Name this ZIP-file with your Application Number and your last name as follows:**
applicationnumber_lastname_firstname_em.zip
- **If your files are corrupt or not named in an identifiable manner, your application is invalid and you may get excluded from Expanded Media Entrance Examination.**
- After a successful upload you will receive a directly confirmation on the page of the cloud website. **We kindly ask for your understanding that we cannot confirm every single upload by e-mail.** On page 3, you can find a screenshot to have an example of what a successful application looks like.

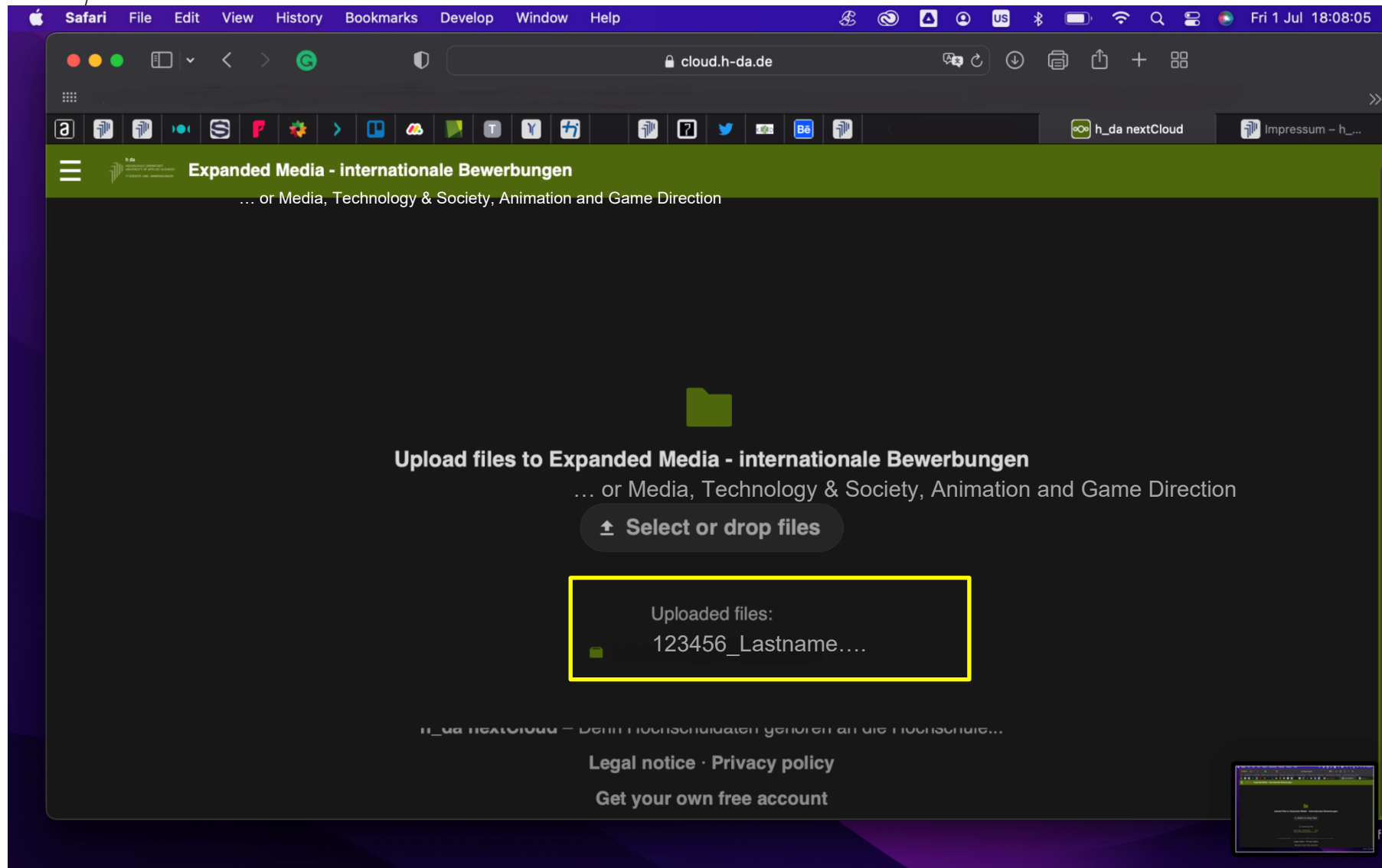
If all application documents are complete, we will forward the documents and work samples to the Faculty of Media. The Entrance Examination is given, if the applicant has reached 80 points or more.

CONTACT:

For questions regarding the [application process](#), please contact the Student Service Center:
phone: + 49.6151.533 - 5553 – e-mail: international@h-da.de | h-da.de/en/application

For questions regarding the [Entrance Examination](#) please contact Prof. Thorsten Greiner:
thorsten.greiner@h-da.de | <https://em.medien-campus.h-da.de/apply/>

More information: <https://em.medien-campus.h-da.de/>



Uni Assist Application Number:

Application for the M.A. Expanded Media Entrance Examination

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Expanded Storyworld	*Expanded Sound & Music	*Expanded Realities

*Please choose your decision for one of the three pathways

Last Name	First Name	Gender
Date of Birth	Place of Birth	
Country	Post Code	Phone Number
City	Street	E-Mail

1. I have applied at Darmstadt University of Applied Sciences for the Master or Arts Expanded Media previously and have taken the Entrance Examination before.

- No
 Yes, in the year _____
 I passed the Entrance Examination
 I did not pass the Entrance Examination

2. I have enclosed my proof of English language proficiency of at least level B2 Yes No

3. I have enclosed my CV in English language Yes No

4. I have enclosed additional references Yes No

References (if applicable) can be publications, awards, work experience, recommendation letters, participation in film festivals or exhibitions etc.

5. I have enclosed my exposé about my intended field of research Yes No

Last Name:

First Name:

6. I have enclosed a Motivation Statement

Yes No

Indicating your chosen pathway and our personal interest in this Master course and the chosen pathway

7. I have enclosed my digital portfolio (data device) with 3-5 work samples

Yes No

1	Title	Format/Genre
2	Title	Format/Genre
3	Title	Format/Genre
4	Title	Format/Genre
5	Title	Format/Genre

8. I hereby declare that my digital portfolio is based on unaided work. I have specified all elements within the submitted body of work that result from joint authorship or that were taken from other sources. Furthermore I certify that all information and references regarding my person are true and correct to the best of my knowledge.

Date, Place	Signature

Last Name:

First Name: